



Seikei Institute for International Studies

Seikei University

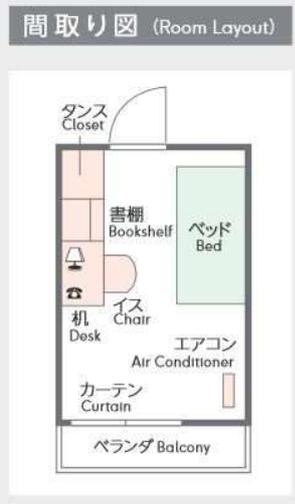
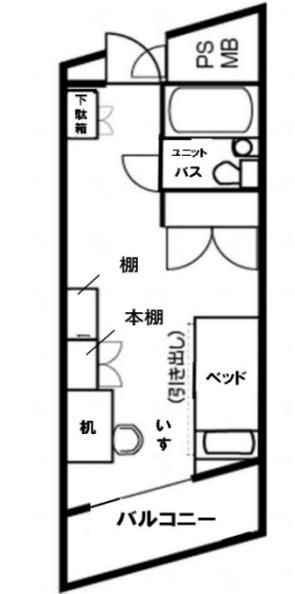
3-3-1 Kichijoji Kitamachi, Musashino-shi, Tokyo 180-8633

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## Seikei University Exchange Program Fact Sheet Spring & Fall 2025

1. General Information		
Name of Institution	Seikei University	
Address	3-3-1 Kichijoji-Kitamachi, Musashino-shi, Tokyo 180-8633 Japan	
International Office	Seikei Institute for International Studies (SIIS) Seikei University 3-3-1 Kichijoji-Kitamachi, Musashino-shi, Tokyo 180-8633	
Email	<a href="mailto:siis@jim.seikei.ac.jp">siis@jim.seikei.ac.jp</a>	
Phone	+81-422-37-3536	
Website	<a href="https://www.seikei.ac.jp/university/">https://www.seikei.ac.jp/university/</a>	
Incoming website	<a href="https://www.seikei.ac.jp/gakuen/siis/intl/incoming.html">https://www.seikei.ac.jp/gakuen/siis/intl/incoming.html</a>	
2. Academic Terms		
	Spring	Fall
Dormitory Check-in	Mid-March	Early September
Exchange orientation	Late March	Mid-September
Classes	Early April to Late July	Late September to Late January
Final Exam	The end of July	The end of January
Dormitory Check-out	Early August	Early February
Teaching weeks/class	Each class is 100 minutes long and there are 14 teaching weeks in a semester.	
Academic Calendar	<a href="https://www.seikei.ac.jp/university/pdf/koyomi.pdf">https://www.seikei.ac.jp/university/pdf/koyomi.pdf</a> (*AY 2024)	
3. Admission requirements		
Minimum GPA	Equivalent to 2.5/4.0 and above (or academic result in other scales)	
Japanese language requirements	Minimum of one year of Japanese language study or approximately 300 hours of study (i.e. students have Japanese language skills equivalent to JLPT N5 and aiming for JLPT N4).	
Qualification	Applicants should complete at least 1 semester of study at home university by the time of nomination.	
Exchange period	One semester / One academic year	
4. Application Deadlines and Procedures		
Nomination deadline	Semester 1 (Spring) : 1st October Semester 2 (Fall) : 1st March	
Application deadline	Semester 1 (Spring) : 15th October Semester 2 (Fall) : 15th March	
Application procedure	Applications must be submitted to the home university's exchange coordinator. The coordinator is asked to send all documents to Seikei University by email.	

<b>Required documents</b>	<ul style="list-style-type: none"> <li>➤ Exchange Student Application</li> <li>➤ Japanese Language Study Background</li> <li>➤ Health Certificate</li> <li>➤ Statement of financial situation</li> <li>➤ Declaration of intention for scholarships</li> <li>➤ Medical declaration form</li> <li>➤ Academic Transcript in English</li> <li>➤ A copy of a valid passport (photograph page)</li> <li>➤ An ID photo data (4 x 3 cm) *The size of the photo must be strictly in accordance.</li> <li>➤ Online Application form for a Certificate of Eligibility *Financial proof document(s) also required.</li> </ul> <p>More information will be announced to nominated students.</p>
<b>5. Course information</b>	
<b>Faculties</b>	Economics, Business Administration, Science and Technology, Humanities, Law (Undergraduate and graduate school)
<b>Areas of study open to exchange students</b>	In principle, exchange students take Japanese language courses mainly here at Seikei University. Academic subject courses are also available as long as the instructor of each class permits however, it is not guaranteed.
<b>Courses <u>NOT</u> open to exchange students</b>	Courses of Physical Education, Teacher Training and some of the courses with limited enrollment are not open to the exchange students.
<b>Minimum required classes per semester</b>	Students are required to take minimum 6 classes per semester to keep their student visa status.
<b>Language of instruction</b>	Japanese *Courses taught in English are quite limited.
<b>Other language courses</b>	Other language classes are an option depending on space availability and level of ability. (German, French, Spanish, Chinese, Korean and Thai)
<b>Japanese Language Program Overview</b>	<a href="https://www.seikei.ac.jp/gakuen/siis/intl/24-japanesecourse_description-.pdf">https://www.seikei.ac.jp/gakuen/siis/intl/24-japanesecourse_description-.pdf</a> *Level 1 class is not offered.
<b>Syllabus (Japanese Language Program)</b>	<a href="https://www.seikei.ac.jp/gakuen/siis/intl/incoming.html#1">https://www.seikei.ac.jp/gakuen/siis/intl/incoming.html#1</a>
<b>Syllabus (Undergraduate)</b>	<a href="https://www.seikei.ac.jp/university/eng/education/courses.html">https://www.seikei.ac.jp/university/eng/education/courses.html</a> <a href="https://portal.seikei.ac.jp/campusweb/slbsrch.do?clearAccessData=true&amp;contenam=slbsrch&amp;kjinmnNo=3">https://portal.seikei.ac.jp/campusweb/slbsrch.do?clearAccessData=true&amp;contenam=slbsrch&amp;kjinmnNo=3</a> * <u>JLPT N1 level equivalent is required</u> to take undergraduate classes.
<b>6. Accommodation and cost of living</b>	
<b>University Accommodation</b>	Two types: The off-campus / the on-campus accommodation (Raffle) -off-campus: meal included; breakfast & dinner : Monday-Saturday except Sunday and holidays, shared bathroom -on-campus: no meals, kitchen available, private room with bathroom) *Exchange students are given priority for off-campus housing.

<p><b>The off-campus Accommodation</b></p> <p>間取り図 (Room Layout)</p> 	<p><b>“Dormy Inokashira-Koen” (ドーマー井の頭公園)</b></p> <p>Address: 4-2-34 Mure, Mitaka-shi, Tokyo, 1810002, Japan</p> <p><b>&lt;Access&gt;</b> 12-minute walk from Inokashira-Koen station / 15-minute walk from Kichijoji station / 12-minute bicycle ride from Seikei University (2.9km)</p> <p><b>&lt;Descriptions&gt;</b></p> <ul style="list-style-type: none"> <li>➤ All single rooms (13.44 m<sup>2</sup>, Furnished)</li> <li>➤ Capacity 60 rooms: 30 for exchange students, 30 for Japanese students</li> <li>➤ Meals included (breakfast &amp; dinner: Monday-Saturday except holidays)</li> <li>➤ Wi-Fi and Laundry available</li> <li>➤ Curfew: 00:00 – 06:30AM</li> </ul> <p><b>&lt;Facilities&gt;</b> Dining room, Public bath, Private shower room (24-hour availability), Laundry room, Powder room, Bicycle parking, etc</p> <p><b>&lt;Fees&gt;</b></p> <ul style="list-style-type: none"> <li>➤ Rent: ¥2,500/day * including meals, internet, heat, light and water</li> <li>➤ Deposit: ¥40,000 (Refundable)</li> <li>➤ Bedding &amp; linen lease fee: ¥31,000/year, ¥19,000/semester * Prices for beddings are subject to change</li> <li>➤ Bicycle rental *Option: ¥2,000/month, Bicycle insurance: ¥2,000</li> </ul>
<p><b>The on-campus Accommodation:</b></p> <p>間取り図 (Room layout)</p> 	<p><b>“The international house, Kokusaikouryu-kaikan” (国際交流会館)</b></p> <p>Address: 3-6-35 Kichijoji-Kitamachi, Musashino-shi Tokyo, 180-0001 Japan</p> <p><b>&lt;Access&gt;</b> 20-minute walk from Kichijoji station / 1-minute walk from Seikei University</p> <p><b>&lt;Descriptions&gt;</b></p> <ul style="list-style-type: none"> <li>➤ All single rooms (20.00 m<sup>2</sup>, Furnished)</li> <li>➤ Capacity 15 rooms: 10 for exchange students, 5 for Japanese students</li> <li>➤ No meals, Kitchen available</li> <li>➤ Wi-Fi available</li> <li>➤ Curfew: 00:00 – 06:30AM</li> </ul> <p><b>&lt;Facilities&gt;</b> Dining room, Kitchen with microwave and refrigerator, Coin Laundries etc</p> <p><b>&lt;Fees&gt;</b></p> <ul style="list-style-type: none"> <li>➤ Rent: ¥2,100/day * Excluding meals, heat, light and water</li> <li>➤ Deposit: ¥40,000 (Refundable)</li> <li>➤ Bedding &amp; linen lease fee: ¥23,000- /year, ¥14,000-/semester * Prices for beddings are subject to change</li> <li>➤ Coin Laundries: ¥200/hour each (Washing and Dryer)</li> <li>➤ Heat, light and water: Contracting on your own (Approximately ¥8,000-10,000/month)</li> <li>➤ Meals: cooking by oneself (Approximately ¥25,000-30,000/month)</li> </ul>

<b>Website</b>	<a href="https://www.seikei.ac.jp/gakuen/siis/intl/incoming.html#4">https://www.seikei.ac.jp/gakuen/siis/intl/incoming.html#4</a>
<b>Health insurance</b>	National Health Insurance Approx. ¥10,000 /year
<b>Telecommunication expenses (if any)</b>	Mobile phone: ¥3,000- ¥5,000/month Internet: Free Wi-Fi available on campus and in the Dormitory.
<b>Other personal expenses</b>	Approximately ¥20,000 -¥ 50,000/month
<b>7. Scholarships</b>	
<b>Available scholarship for exchange students</b>	<p>Seikei University offers two types of scholarships.</p> <ul style="list-style-type: none"> <li>➤ Seikei University Scholarship ¥40,000/ month for up to 10 months. The annual number of recipients is 60 students.</li> <li>➤ Kumiko Fukaya International Scholarship ¥60,000/ month for up to 10 months. The Outstanding student, 1 applicant per semester.</li> </ul> <p>The recipients of the scholarships must take part actively in the exchange program events with Seikei University students, and cooperate during activities and publicity events organized by Seikei Institute for International Studies (SIIS).</p> <p>*The Seikei Scholarship and scholarships from other organizations can be combined, provided that the total amount of the Seikei Scholarship and scholarships from other organizations does not exceed 100,000 yen.</p>
<b>Application deadline</b>	Same as exchange application deadline.
<b>8. Notes</b>	
<b>Available Services</b>	Airport pickup service, buddy system
<b>Overseas Partner Institutions (As of June 2024)</b>	<p>Canada: Memorial University of Newfoundland U.S.A.: American University, The University of Memphis, Western Washington University France: Jean Moulin University Lyon 3 Belgium: Free University of Brussels Germany: Heidelberg University, University of Bonn Iceland: University of Iceland Italy: Ca' Foscari University of Venice Norway: University of Bergen Romania: Romanian-American University Spain: University of Santiago de Compostela U.K.: Cardiff University, Oxford Brookes University, The University of Edinburgh Australia: Griffith University, Monash University, Murdoch University China: East China University of Political Science and Law, Fudan University,</p>

	<p>Guangdong University of Foreign Studies, Tongji University,  Peking University, Shanghai Jiao Tong University,  Malaysia: Asia Pacific University  South Korea: Ewha Womans University, Korea University, Hanyang University,  Hongik University  Taiwan: Shih Chien University, Tamkang University,  Wenzao Ursuline University of Languages  Thailand: Chiang Mai University</p>
<b>Smoking area</b>	Smoking area is not provided on campus or in both accommodations.