**プラネットご利用の際は、次の留意事項４点にご同意いただいたうえでお申込みください。**

**授業利用は「授業時間中に図書館資料を用いる場合」に限ります。**

**各授業時限単位で区切り、平日1～5時限にご利用いただけます。**

**1時限目のご利用の場合でも、図書館の開館時間は9:00となります。**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **1．申込者情報（太枠内、該当するものに☑および記入をお願いします）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **申　込　日** |  | | **年** | | | | | |  | | **月** | | |  | | | | **日** | | | | | | **（** | | | | | |  | | | | **）** | | | | | | | | | | |
| **教職員番号**  **利用者 I D** |  | | | | | | | | | | | | | **氏　　　名** | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| **所　　　属** | **学部名：** | | | | |  | | | | | | | | | | | | | | **学科名：** | | | | | | | | | | | |  | | | | | | | | | | | | |
| **その他（** | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **）** |
| **連　絡　先** | **電話番号：** | | | |  | | | | | | | | **－** | |  | | | | | | **－** | | | | | | |  | | | | | | | | | **（内線：** | | | |  | | | **）** |
| **E-mail ：** | | | |  | | | | | | | | | | | | | | | | | **@** | | | | | | |  | | | | | | | | | | | | | | | |
| **2．プラネット利用希望情報（太枠内、該当するものに☑および記入をお願いします）** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **利用日時** |  | | | **年** | |  | | | | | | **月** | |  | | | **日** | | | | | | **（** | | | |  | | | | | | **）** | | | | |  | | | | **時限** | | |
| **利用目的** | **授業利用** | | | | | | | | | | | | | **図書館職員による図書館ガイダンス** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **科目名称：** | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **（履修者数：** | | | | |  | | **人）** | |
| **利用目的：**  **（具体的に）** | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **その他（** | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **）** |
| **利用人数** |  | | | | | | **人** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **利用希望**  **プラネット** | **P301**  **【小】** | | | | | | | **P401**  **【小】** | | | | | | | | **P402**  **【大】** | | | | | | | | | | | | | | | **P501**  **【大】** | | | | | | | | **P502**  **【小】** | | | | | |
| **定　　員** | **16名** | | | | | | | **16名** | | | | | | | | **24名** | | | | | | | | | | | | | | | **24名** | | | | | | | | **16名** | | | | | |
| **モニター** | **〇** | | | | | | |  | | | | | | | | **〇** | | | | | | | | | | | | | | | **〇** | | | | | | | |  | | | | | |
| **DVD視聴** | **〇** | | | | | | |  | | | | | | | |  | | | | | | | | | | | | | | | **〇** | | | | | | | |  | | | | | |
| **設備利用** | **モニター利用** | | | | | | | | | | | | | | | | | | | | | | | | **DVD視聴利用** | | | | | | | | | | | | | | | | | | | |
| **備品貸出** | **HDMIケーブル** | | | | | | | | | | | | | | | | | | | | | | | | **延長コード** | | | | | | | | | | | | | | | | | | | |
| **備　　考** |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **図書館記入欄** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **受付番号** | | **受付者** | | | | | | | | **①受付日** | | | | | | | | | **②デスクネッツ**  **登録日** | | | | | | | | | | | | | | | | **③教務部連絡日**  **（ポータル予約依頼）** | | | | | **④1・2F連絡日** | | | | |
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**当日の準備、復旧、撤収は申込者が行ってください。**